

AIST

AIST Special Interest Group Retirement (the Group) Charter	
Role and objective of the Group	<p>The AIST Special Interest Group Retirement will provide discussion forums (meetings) to progress the objective of bringing greater maturity to the pre and post retirement phase in order to improve the retirement outcomes for millions of Australians.</p> <p>Discussion topics may include, but are not limited to:</p> <ul style="list-style-type: none"> • Retirement research • Retirement solutions • Retirement policy • Other matters as pertaining to the objective of the group. <p>The group, through facilitating members coming together and discussing topics to progress the objective of the Group, contributes to the strategic direction of the AIST.</p>
Participants and their perspectives	<p>Participation is open to AIST members and the staff of AIST.</p> <p>Participation by non-AIST members is subject to invitation or approval by the Chair or Deputy Chair of the Special Interest Group or AIST staff. Attendance may be granted for a single meeting or series of meetings.</p> <p>To encourage free discussion, participants should feel free to speak as individuals, and to express views that may not be those of their organizations.</p> <p>Chatham House Rules may be evoked by participants during discussion forums.</p> <p>When a meeting, or part thereof, is held under the Chatham House Rule, participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed.</p>
Structure	<p>AIST will appoint a Chair and a Deputy Chair from applications received by AIST members.</p> <p>The term of the Chair and Deputy Chair will be for an initial 12 months, then reviewed annually by the AIST.</p> <p>The Chair's primary responsibility, in consultation with the Deputy Chair and consistent with the Group's objective, is to decide on the topic and agenda for each meeting and to facilitate discussion amongst participants.</p> <p>The Deputy Chair's primary responsibility is to support the Chair.</p> <p>In the event of the Chair being absent from any meeting, the Deputy or nominated AIST representative will stand in as Chair or the meeting will be postponed.</p> <p>A quorum shall be two participants.</p>
CPD Points	<p>Every hour of SIG meetings will attract 1 CPD point.</p>
Meetings	<p>Quarterly meetings, with additional meetings as required, at the calling of either the Chair, Deputy Chair or AIST staff. Virtual by default.</p>
Budget	<p>The Special Interest Group does not have a budget. If required, a request for expenditure should be directed in writing to the CEO of AIST.</p>